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| ***For Office Use Only:*****Received:****Disclosure #:**  |

**Instructions:** Complete all parts of the form based upon your knowledge and abilities. If a question does not apply, please enter “N/A.” Submit completed form to invent@tamus.edu. *If you have a grant proposal, manuscript, or items requested under question number 4 that further detail your disclosed technology, please submit as separate attachments along with this form*.

**Technology Description**

1. Title of your invention (the “disclosed technology”):

2. List key words (e.g., key words or tags used for publication purposes) that correspond to the technology you are disclosing:

3. Summary of disclosed technology in lay terms:

4. Check any applicable boxes below that apply to the disclosed technology and provide associated information:

[ ]  The technology is or includes a device; a diagram/drawings of the device, labeling and detailing its principal components is attached.

[ ]  The technology is or includes a process, method, or algorithm; a flow chart detailing the steps of the process, method, or algorithm is attached.

[ ]  The technology is or includes a composition of matter; a detailed chemical description (i.e., structure, sequence, and/or formula) and the method of synthesis is attached.

[ ]  N/A

5. Does your disclosed technology include an algorithm or software?

 

If Yes, please briefly describe (please note that if your disclosed technology is only software there is a separate disclosure form for software):

**Market Considerations**
The following questions are intended to help inform the Texas A&M Innovation team and assist in the process of evaluating the invention. Please complete to the extent of your knowledge. Our team will conduct further review of the potential market during their evaluation.

6. What problems does your disclosed technology solve or unmet needs does it provide?

7. Which unique features of your disclosed technology enable the solution to the problems or needs identified above, and how do these features solve the identified problems?

8. What current solutions exist to solve the problems or needs that you identified in question 6, and how do the unique features of your disclosed technology differ from the current solutions?

9. Provide experimental evidence to support your belief that your disclosed technology is better than or an improvement over current ways of solving the problems you have identified, solving similar problems, or meeting similar needs.

10. How do you envision your disclosed technology can be used to create a commercial product or service or how may it be used in industry?

11. Provide us with a list of companies and contacts (if any) you believe might be interested in the technology you are disclosing.

**Other Details Impacting Review and Assessment**

12. Have you disclosed, or do you plan to disclose, the unique feature(s) described above to any party external to the A&M System (e.g., company, university, conference abstract/presentation/poster, seminar, journal publication, etc.)?

 

If yes, to whom and when?

13. What is the stage of development of the disclosed technology (e.g., conceptual, working model/prototype, finished product, etc.)?

14. What is the earliest date of conception of the disclosed technology?

15. Do you plan to continue developing or working with the technology you are disclosing?

 

If yes, please describe your plans.

16. Does the disclosed technology have military, space, nuclear, proliferation, or chemical and biological weapons applications?

 

**Inventorship**

17. Identify all individuals who conceived the unique features of the disclosed technology described above.

A&M System Employee(s):

Non-A&M System Employee(s):

18. If your disclosed technology includes software, identify all individuals who authored code.

A&M System Employee(s):

Non-Texas A&M System Employee(s):

19. Identify one inventor that is a current A&M System employee as a primary contact for communication purposes regarding this disclosure. This should be a faculty member or staff rather than a student, if applicable.

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| --- | --- | --- |
| **Name** | **E-mail** | **Phone** |
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**Funding**

20. Identify all funding sources you believe were used to conceive of or develop the technology you are disclosing.

(a) Describe the **internal** resources that were used in the development of the technology you are disclosing:

(b) Which A&M System member(s) funds were used in the creation of the technology you are disclosing (e.g., AgriLife, TAMU, TEES, TTI, TAMU-Kingsville, etc.):

(c) Identify all **external** sources of funding used in the conception and development of the technology you are disclosing; include grant numbers or other unique, assigned identifiers for each in the table below:

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| **Name of Funding Agency/Entity** | **Award Number****(Federal Grant/Agreement/ Contract/Other)** | **MAESTRO Project ID No.****(M######)****(or other Internal Acct. No.)** | **Member Office Managing Award****(AgriLife, TAMU, SRS, etc.)** |
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**Other Obligations**

21. Identify any materials/information used in the conception or development of the technology you are disclosing that were obtained from a non-A&M System entity under a Materials Transfer Agreement, Nondisclosure Agreement, or other contracts.

**Please complete a Data Sheet for each named inventor (author in the case where software is being disclosed), including non-A&M System inventors/authors, and submit them with the Disclosure[[1]](#footnote-1).**

**Title of Disclosure:**

**Briefly describe your contribution to the disclosed technology.**

**Inventor/Author Full Name (first middle last):**

 **Preferred Salutation:       Degree:**

**(e.g., Ms., Mrs., Mr., Dr., Other (identify)) (e.g., PhD, DVM, MD, MS, BS, Other (identify))**

**University ID Number (UIN):       Country of Citizenship:**

**A&M SYSTEM Employment Title:**

**(e.g., Professor, Assistant Professor, Associate Professor, Employed Student, Other (identify))**

**Identify any joint appointments and/or affiliation that you have with another institution, including but not limited to joint appointments within the A&M System (if any):**

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| --- | --- |
| **WORK ADDRESS****A&M System Employees Only** | **HOME ADDRESS** |
| Department or Center | Address |
| Address | City, State, Zip |
| City, State, Zip | Phone |
| Phone | Personal Email (in case you are no longer at A&M and we need to transmit royalty payments to you) |
| Work Email |  |

|  |  |
| --- | --- |
| **WORK ADDRESS****Non-A&M System Inventors Only** | **HOME ADDRESS** |
| Department or Center | Address |
| Address | City, State, Zip |
| City, State, Zip | Phone |
| Phone | Email |
| Email |  |

***If you are completing this form as a former Texas A&M University System Employee, which A&M System member were you employed by at the time of invention/authoring the disclosed technology (e.g., AgriLife, TAMU, TEES, TTI, TAMU-Kingsville, etc.)*:**

**Former Position/Title:**

**Department/Division:**

**Laboratory or Center:**

**Each named inventor/author (“creator”) must be listed on this page with their respective percentage of contribution to the disclosed technology. All TAMUS creators must sign and date this page and include a second percentage for distribution of any licensing income. Percentage columns must each total 100%.**

**Title of Disclosed Invention:**

**Creator Certification**

I/We certify that the information in this Disclosure of Invention is complete and accurate.

**TAMUS Creators Only**

I/We, the undersigned, as named TAMUS creator(s) on the subject disclosed technology, agree and acknowledge that:

(a) Licensing income generated by this disclosed technology which accrues to named creator(s) under The Texas A&M University System (TAMUS) Policy 17.01, *Intellectual Property Management and Commercialization*, should be distributed to the named creator(s) in the proportions (percentages) designated below.

(b) If a named creator is determined not to be an inventor or author under relevant laws (an “excluded creator”), the excluded creator is not eligible for licensing income distribution.

(c) Creators must notify Texas A&M Innovation if their address changes; and

(d) In the event the creators are unable to agree upon an appropriate sharing arrangement amongst themselves, the sharing portions will be decided by the chancellor or his designee and this decision will be binding on the creators.

  **For All Creators For TAMUS Creators Only**

 (Must Total 100%) (Must Total 100%)

 % Contribution % Distribution Date

Printed Name:

 % Contribution % Distribution Date

Printed Name:

 % Contribution % Distribution Date

Printed Name:

 % Contribution % Distribution Date

Printed Name:

 % Contribution % Distribution Date

Printed Name:

Submit this completed Disclosure of Invention form, including all Inventor Data Sheet(s), and creator signatures where applicable, to invent@tamus.edu or mail to:

**Texas A&M Innovation / Attn: Disclosure of Invention, 3369 TAMU / College Station, TX 77843-3369**

1. Additional Inventor/Author Data Sheets may be found at[http://innovation.tamus.edu](http://techtransfer.tamus.edu)*.*

 [↑](#footnote-ref-1)